



Job and Person Specification: Wigs, Hair and Makeup Professional

State Opera South Australia has a fantastic opportunity for an experienced, motivated and enthusiastic Wigs, Hair and Makeup Professional to join our Production Team.

Job description

To provide high quality management and leadership of the Wigs department to support all productions presented by SOSA and their creative teams. The Wigs, Hair and Make Up Professional is responsible for the provision of all wigs, hairdressing and make up in conjunction with the Production Designers and Directors on each show. They are also responsible for ensuring their maintenance for the entire run.

Reports to: The Production Manager in consultation with the Head of Wardrobe, Production Designers and Directors.

Location: Based at State Opera South Australia Studios, Netley. Also working at Adelaide Festival Centre and other venues across Adelaide.

Terms: LPA Production and Support Staff Level 7 +Loadings. Casual – as needs per production and company maintenance requirements.

Key responsibilities:

- Assess the needs of the wigs department in fulfilling its function and, with the Production Manager, to establish posts accordingly.
- Translate the hair and makeup brief in consultation with the Designer, Director and Head of Wardrobe.
- Prepare and maintain wigs/hair and makeup elements for all productions including rental and/or purchase of hair pieces.
- Compilation and modification of production plots and other paperwork.
- Schedule fittings and production periods in consultation with Stage Management.
- Attend meetings and report back to the departmental team.

- Recruit, select and appraise Wigs and Makeup staff within company guidelines and policies.
- Provide information, supervision, advice, support, guidance, instruction and training to ensure relevant staff maximise their potential and their input into the company. Follow and supervise compliance with Work, Health and Safety guidelines.
- Maintain and administer the company wigs inventory.
- Ensure the well-being, motivation, professional development and satisfactory conduct of supervised staff.

Person Specification

A motivated, personable hair and makeup professional who can create magic onstage and assist others to achieve the highest levels of artistic and technical standards.

- **Criteria:**
 - You will be able work within budgetary, rehearsal and performance timelines with creative flare and care for those wearing your work.
 - Ability to liaise with a large company, including supervised staff, cast members, and key creatives.
 - Ability to work under minimal supervision and to adapt work in accordance with performance requirements.
- **Qualifications:** Cert IV in Hairdressing or similar. Other hair and beauty qualifications will be beneficial.
- **Skills:**
 - Artist hair cutting and styling
 - Wig dressing, setting and maintenance
 - Facial hair and prosthetic purchase/manufacture or adaptation
 - Make-up design and supervision
- **Experience:**
 - Multiple production experiences styling and dressing wigs and hair in live theatre or film
- **Personal qualities:**
 - Efficient and well organised
 - Confident and receptive to performers needs
 - Lifelong learner
 - Good communicator

Application Process

Applications to be sent to info@stateopera.com.au

*Please attach your **resume** and a **one-page cover letter** covering the role responsibilities and person specifications. Applicants are strongly encouraged to provide a portfolio or a link showcasing recent work (website, social media etc.).*

For more information, please contact info@stateopera.com.au

Applications close: 5pm 27 September 2021

Interviews: 7 & 8 October 2021

Equal Employment Opportunity

SOSA is an Equal Opportunity Employer committed to providing a safe working environment. We embrace and value diversity and inclusion in the workplace. Diversity includes all the ways in which employees differ, and the valuable contribution that all these differences bring to the Company.

SOSA encourages applications from Aboriginal and Torres Strait Islander people, people with diverse cultural backgrounds and people with disabilities. It is our policy to consider reasonable adjustments for qualified applicants with disabilities.